



Paraeducator Training Requirements 2021-2022

Everett Association of Paraeducators (EAP) Letter of Agreement, Section 17.1:

All paraeducators must meet the minimum employment requirements for paraeducators described in RCW 28A.413.040, in addition to any District employment required qualifications. To maintain employment, all paraeducators will be required to meet the training requirements, as outlined by the state, for the Fundamental Course of Study (FCS). <https://docushare.everett.k12.wa.us/docushare/dsweb/Get/Document-112969/Revised%20LOA.pdf>.

It is the responsibility of the school district to provide FCS training that meets the learning objectives and standards in the course curriculum. See the Professional Educator Standards Board (PESB) Paraeducator Certificate options at <https://www.pesb.wa.gov/paraeducator-certificate-program/certificate-options/> for detailed information.

2021-2022 MANDATORY PARAEDUCATOR TRAINING DATES

- ✓ August 31, 2021 - 7 hours
- ✓ September 1, 2021 – 4.5 hours
- ✓ September 3, 2021 – 4.5 hours
- ✓ October 15, 2021 - 6 hours

Everett Public Schools Paraeducator Training Requirements

Paraeducators must complete:

- ☐ First Aid / CPR training within 60 days of hire, renewed every 2 years.

Vector Solutions (Safeschools) online courses: <https://everett-wa.safeschools.com/login>

Upon Hire:

- ☐ What every Employee Must Be Told within 30 days of hire
- ☐ Lifting Training within 30 days of hire
- ☐ HIV Bloodborne Pathogen Training within 30 days of hire; *high risk positions within 10 days of hire*
- ☐ Other as identified by supervisor

Renewed Every Year by October 31:

- ☐ Bullying: Recognition & Response Training
- ☐ McKinney-Vento Homeless Assistance Act Training
- ☐ Health Emergencies Overview Training
- ☐ Responding to Civil Rights Complaints in Everett Public Schools
- ☐ Staff Handbooks & District Policies and Procedures

Renewed Every 3 Years:

- ☐ Boundary Invasion Training

STATE PARAEDUCATOR FUNDAMENTAL COURSE OF STUDY (FCS) REQUIREMENTS

Districts may choose to provide more than the required training each school year.

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| <input type="checkbox"/> Paraeducators hired on or before September 1, 2019 must complete 28 hours of the FCS by September 1, 2021. | <input type="checkbox"/> Paraeducators hired after September 1, 2020 for the 2020-21 school year must complete 28 hours of the FCS by September 1, 2022. |
| <input type="checkbox"/> Paraeducators hired on or before September 1, 2021 for the 2021-22 school year must complete 14 hours of the FCS by September 30, 2021. | <input type="checkbox"/> Paraeducators hired after September 1, 2021 for the 2021-22 school year must complete 14 hours of the FCS within four (4) months of hire, or by September 1, 2022, whichever is sooner. |

PARAEDUCATORS: WHAT WE DO MATTERS (WWDM)

Online 13 hours of Fundamental Course of Study

Paraeducator: What we do Matters: The online modules satisfy 13 hours of Fundamental Course of Study. The modules have been grouped into three separate Frontline courses: Part 1, Part 2, and Part 3.

Title		Start
Paraeducators: What We Do Matters Online FCS Training Part 1 Modules 1-4 21070190 Owner: ANNE LARUE		07/01/2021
Owner		
Paraeducators: What We Do Matters Online FCS Training Part 2 Modules 5-8 21070191 Owner: ANNE LARUE		07/01/2021
Owner		
Paraeducators: What We Do Matters Online FCS Training Part 3 Modules 9-13 21070192 Owner: ANNE LARUE		07/01/2021
Owner		

1. Registration in Frontline for each course is required.
2. Create an account with the Paraeducators Educator Standards Board (PESB):
<https://www.pesb.wa.gov/resources-and-reports/online-learning/>
3. Complete online Paraeducators WWDM modules
4. Submit Certificates and Summary details page to Human Resources c/o Anne LaRue
5. Complete Frontline evaluation for each course

FRONTLINE PROFESSIONAL GROWTH

Access courses for clock hours and view course records

Go to Frontline:

- Using Chrome, go to Managed bookmarks > Frontline for Employees
- Frontline Professional Growth website
<https://app.frontlineeducation.com/select/>

Register for courses:

- Activity Catalog
- Search by District Catalog or Calendar Select course
- Sign Up Now

View completed courses:

- My Info
- My Portfolio (all clock hours)
- To view total FCS hours, go to View by Purpose (Current)

Deadline for completion:

All training records must be submitted to Human Resources no later than June 30 of each school year.